Covernment of Jammu and Kashmir Civil Sectt: Transport (Tourism) Department

Subject:

Establishment of Institute of Hotel Management, Catering Technology and Applied Nutrition at Srinagar by the Covernment of India . Transfer of land.

Cabinet Decision No:15 dated 1.2.1982. Ref.

> Government order No: 13-TSM of 1982 Dated: 2 - 2 - 1982

Sanction is accorded to the gransfer of land measuring 10 Kanals (Khasra Nos: 1260 Min, 1271 Min. 1290 Min, 1296) situated at Rajbagh, Srinagar opposite Presentation Convent School from the Agribulture Department to the Tourism Department for leasing on a token lease money of B.1/- per annum to the "Institute of Hotel Management, Catering Technology and Applied Nutrition (Srinagar) Society being registered under section 6 of the Societies Registration Act, 1960 (XXI of 1986) for establishment of an Institute of Hotel Management, Catering Technology and Applied Nutrition at Srinager by the Government of India.

By order of the Government of Jammu and Kashmir.

Sd/-(I.S. Malhi) Secretary to Covernment Tourism Department

No:TSM/PLN-474/70-III Dated: 2.2,1982 Copy for information and appropriate action forwarded to : All Commissioners-Secretaries to Government. 1/ 2/ Secretary to Chief Minister. 3/4/ All Head of Departments.

Commissioner Tourism, Camp- Jammu. Shri T.R. Faramehwaran, Director, Deptt. of 5/ Food, Government of India, New Delhi (W2scs)

Smt. K.S. Bamji, Jt. Director, General of Tourism, Department of Tourism, Government of India, N.Delhi P.A. to Dy. Minister Tourism for information.

Government order file (W3scs)

Sd/-Deputy Secretary to Government Tourism Department.

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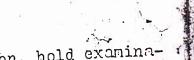
8/ isheeth Srivastava निशीश शीवास्ता ्रावल प्रबन्ध संस्थान/institute of Hotel Management ्राज्यान, श्रीनगर-190008/Rajbagh, Srinagar-190008

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NO MOUNT OF ASSOCIATION OF INSTITUTE OF HOTEL MANAGEMENT OF THE MANAGEMENT.

- The name of the Society shall be the Institute of Motel Management, Catering Technology & 'pplied Nutrition' (Sringer) Society (hereinafter called 'The Society').
- 2. The registered office of the Society shall be situated at Srinagar.
- 3. The objects for which the Society is established are:-
- (i) To establish and to carry on the administration and management of the Institute of Hotel Management, Catering Technology & Applied Mutrition hereinafter called the 'Institute' whose functions shall be:
 - (a) to provide instructions and training in all the crafts and skills, all the branches of knowledge both theoretical and applied, and all the organisational and management techniques, which are required for the efficient functioning of catering establishments of all kinds, as well as institutional feeding programmes in schools, industrial establishments and similar organischools, industrial establishments and similar organisations and training programmes aimed at development and promotion of industries oriented to conservation and effective utilization of various types of nutritious foodstuffs;
 - (%) to impart instruction and training in modern and scientific techniques of management of modern hotels & other catering establishments etc;
 - (c) to undertake and to associate itself with nutritional extension and developmental work;
 - (d) to propagate economy in the handling and utilisation of foodstuffs;
 - (e) to assist in and associate itself with the efforts of the Central and State Governments to popularise wholesome non-cereal foods particularly protective foods, with a view to the diversification of the ordinary Indian diet and the enrichment of its nutritional contents;
 - (f) to assist in and associate itself with the attempts of food research institutions, food scientists and food technologists to find effective and acceptable means of presenting their nutritional ideas through the development of suitable racipes and the planning of menus;

प्राचित्र / Nisheeth Srivastava प्राचन / Principal प्राचन / Principal प्राचन / Institute of Hotel Maragement अनगर 190008 / Rajbagh, Srinagar 190008 p....2/-



- (g) to prescribe courses of instruction, hold examina- fine tions and grant certificates, diplomas and other awards to persons;
- (h) to fix and demand such fees and other charges as may be laid down in the bye-laws;
- (i) to establish, maintain and manage halls and hostels for the residence of students and members of the staff;
- (j) to supervise and control the residence, to regulate the discipline of students of the Institute, and to make arrangements for promoting their health, general welfare and cultural and corporate life;
- (k) to institute teaching, administrative, technical ministerial and such other posts as may be necessary and the make appointments to the posts created therefor in accordance with rules and bye-laws;
- (1) to insitute and award fellowships, scholarships, exhibitions, loans, monetary assistance prizes and medals in accordance with the rules and bye-laws; and
- (m) to seek affiliation with appropriate academic or governmental bodies or institutions, and obtain the recognition of its diplomas, certificate and other awards by the appropriate éducational authorities.
- (ii) To give pensions, gratuities or charitable aid to the teachers, staff and other employees or employees of the Society or to their wives, children or other dependants.
- (iii) To make payments towards insurance and form and contribution to provident and benefit funds for the benefit of any person employed by the Society or of the wives, children or other relatives or dependents of such persons.
- (iv) To acquire, hold and dispose of property in any manner whatsoever provided that the prior approval of the Central Government is obtained in the case of acquisition or disposal of immovable property.
- (v) To deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing the functions of the Institute.
- (vi) To borrow and raise money with or without security or the security of any Mortgage, Charge or Hypothecation or the security of any Mortgage, Charge or Hypothecation or pledge on all or any of the incomble properties pledge on the Society or in any other manner whatever.



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(vii) To build, construct and maintain houses, hostels, schools or other buildings, and alter, extend, improve, repair, enlarge or modify the same including any existing building and to provide and equip the same with light, water, drainage, furniture, fittings, instruments, apparatus and appliances and other things for the use to which such buildings are to be put up or held.

(viii) To construct or otherwise acquire, layout, mapair, extend, alter, enlarge improve and use any land recreation or playgrounds, parks and other immovable property belonging to or held by the Society.

- (ix) To start, conduct, print, publish and exhibit any magazines, peridocals, newspapers, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society.
- (x) to receive grants-in-aid donations from the Government and if considered necessary, other persons, and the grants etc. so received will be utilized solely in furtherance of the objects of the Society and in accordance with any condition imposed by the Government.
- (xi) To create and maintain a Fund to which shall be credited;
 - (a) all moneys provided by the Central and State Governments;
 - (b) all fees and other charges received by the Society;
 - (c) all moneys received by the Society by way of grants, gifts, donations, benefic tions bequests or transfers, and
 - (d) all moneys received by the Society in any other manner or from any other sources.

(xii) to deposit all moneys credited to the Fund created and maintained under Sub-Clause (xi) in such banks or to invest then in such manner as the society may decide.

(xiii) To draw, make, accept, endorse, and discount cheques, notes or other negotiable instruments, and for these purposes to sign, execute and deliver such assurances and deeds as may be necessary.

(xiv) to pay out of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the Society from time to time including all expenses incidental to the formation of the Society and management and administration of any of the foregoing objects including all rents, rates, taxes, outgoing and the salaries of the employees.

िल्हींश श्रीवास्तव (Mister in Srivastava प्राच्या के Incipal प्राच्या प्रवास संस्थान/Institute of Hotel Management प्राचनाम, श्रीनगर-190008/Rajbagh, Srinagar-190008

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(xv) To do all such lawful acts, deeds or things as may be necessary incidental or conducive to the attainment of all or any of the objects of the Society.

- 3. The Central Government may issue such instructions to the Society as it may consider necessary from time to time for the furtherance of the objects of the Society and for ensuring proper functioning and control of the Institute and the Society shall comply with such instructions.
- 4. The Central Government may appoint one or more persons to review the work and progress of the Society and to hold enquiring into the affairs thereof and to report thereon, in such manner into the affairs thereof and to report thereon, in such manner as the Central Government may order. Upon receipt of any such as the Central Government may take such action and issue reports the Central Government may take such action and issue reports the Central Government may take such action and issue reports the Central Government may take such action and issue reports the matters as it may consider necessary in respect of such instructions as it may consider necessary in the society and the matters dealt with in the report and the Society and to comply with such instructions.
- 5. The income and property of the Society, however derived, shall be applied towards the promotion of the objects as set forth in this Memorandum of Association subject nevertheless is respect of the grants made by the Central Government to such limitations as the Central Government may, from time to time, limitations as the Central Government may, from time to time, limitations as the Central Government way, from time to time, limitations as the Central Government way, from time to time, limitations as the Central Government way, from time to time, limitations as the Central Government way, from time to time, limitations as the Central Government way of the Society shall prevent of and or transferred directly or indirectly by way of divibe paid or transferred directly or indirectly by way of the Society of them or to any person claiming through them or any of them or to any person claiming through them or any the payment of good faith of remuneration to any member thereof the payment of good faith of remuneration to any member thereof or any person in return for any service rendered to the Society or for travelling allowance, halting, or their similar charges or for travelling allowance, halting, or their similar charges.
 - 6. The names and addresses and occupations of the first member of the Board of Governors of the Society to which by the rules the Society the management of its affairs is entrusted are:-

S.No. Name

Occupation & Address

1. Kumari Kamla Kumari

Deputy Minister,
Ministry of Agriculture & Rural Reconstruction,
Govt. of India,
New Delhi.

Member

Chairman

2. Shri T.R.Parameswarah

Director, Department of Food, Govt. of India, New Delhi.

contd...

निर्देशिय शीरास्त्वि/सिंsh eth Srivastava प्राचन्त्रं/Principal प्राचन्त्रं/Principal देवशे प्रवच संस्थान/Institute of Hotel Management. राजवान, श्रीनगर-190008/Rajbagh, Srinagar-190008 2. Shri T.R.Paramoswaran Director, Department of Food, New Delhi.

- 3. Shri Navin Kumar,
 Deputy Secretary,
 (Finance),
 Department of Food,
 New Delhi.
- 4. Smt.K.S.Bamgi,
 Joint Director
 General of Tourism,
 Department of Tourism,
 New Delhi.
- 5. Shri M.M.Maqbool, Commissioner of Planning & Development, Government of Jammu & Kashmir. Srinagar.
 - 6. Shri O.N.Dhar,
 Commissioner of
 Tourism,
 Government of
 Jammu & Kashmir,
 Srinagar.
 - 7. Shri Mohd. Amin.
 Finance Secretary,
 Government of Jammu
 & Kashmir,
 Srinagar.

Stated / W. Sheeth Srivastava

And Spatial / Principal

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Definition: 1. In these Rules

- a) 'Society' means the Institute of Hotel Management, Catering Technology and Applied Nutrition, (Srinagar) Society.
- b) 'Institute' means the Institute of Hotel Management Catering Technology and Applied Nutrition, Srinagar.
- c) 'Central' Government' means the Government of India in the Ministry of Tourism (HMC Division) or if there be no such Division/Department, the Division/ Department which is for the time being incharge of the functions now performed by the Ministry of Tourism (HMC Division) whether in addition to other functions or otherwise;
- d) 'State Government' means the Government of Jammu and Kashmir.
- e) 'Chairman' means, except where the context otherwise requires the Chairman of the Society, and
- f) 'Principal' means the Principal of the Institute of Hotel Management, Catering Technology and Applied Nutrition, Srinagar.

REGISTERED OFFICE

The office of the Society shall be situated at Srinagar or any other City or Town in the State of Jammu and Kashmir where to it may be removed pursu --ant to a resolution passed in that behalf by the Board of Governors of the Society.

- MEMBERSHIP ,3. i) The Society for the time being shall consist of the following members:-
 - (a) A Chairman nominated by the Central Government.
 - (b) Three representatives of the State Government of Jammu and Kashmir.
 - (c) Four representatives of the Central Government
 - (d) An Expert in Catering Technology to be nominated by the Central Government.
 - (e) One person from the Hotel & Catering Industry to be nominated by the Central Government.
 - (f) The Principal ex-officio,
 - (ii) The Central' Government may at any time nominate any other person as a Member of the Society.
 - 4. The Society shall keep a Roll of members and every member of the Society shall sign the roll and state therein his name, designation occupation and address. No person shall be deemed to be a member or be entitled to exercise any of the rights and privileges of a member unless he has signed the roll as aforesaid.

6. Should any member of the Society (other than the Chairman, the Expert in Catering Technology nominated by the Central Government and the Principal) be prevented from attending a meeting of the Society he shall be at liberty to appoint the authorise a representative to take his place at the meeting of the Society and such representative shall have all the rights and privileges of a member of the Society including the right to vote for that meeting.

TENURE OF MEMBERS.

- 7. (1) When a person becomes member of the Society by reason of the office he holds, his membership shall terminate when he cease to held that office.
 - (ii) A member of the Society nominate by the Central Government or by the State Government of Jammu and Kashmir shall continue to be a member during the pleasure of the Central Government or the State Government as the case may be.
 - (iii) The tenure of every person nominated by the Central Government under Rule 3(i) (a), and (e) & 3(ii) shall ordinarily be 3 years unless terminated earlier under Rule 7(ii) above.

CESSATION OF MEMBERSHIP

8. A member of the Society shall cease to be a member of the Society if he resigns, become of unsound mind, be adjudged or adjudicated an involving moral turpitude, or if he is removed from the membership of the Society, or if he (other than the Principal) accepts a full time appointment in the Institute or does not attend three consecutive meetings of the Society without obtaining leave of absence from the Chairman.

RESIGNATIONS.

- 9. (i) The Chairman may resign his office by a letter addressed to the Central Government and his resignation shall take effect from the date it is accepted by the Central Government.
 - (ii) A member may resign office by a letter addres--sed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.
- 10. The Society shall function, notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members; and no act or proceeding of the Society shall be invalid merely by reason of the existance of any vacancy therein or of any defect in the appointment or nomination of any of its members.

MEETING OF

- THE SOCIETY 11.(1) The Society shall meet whenever the Chairman thinks fit, provided that the Chairman shall call a meeting of the Society upon a written requisition of not less than four members, specifying the object of the meeting proposed to be called.
 - (ii) For every meeting of the Society fifteen days notice shall be given provided that the Chairman may, for reasons to be recorded, call a special meeting on such short notice as he may deem fit. The accidental omission to given notice to or the non-receipt of notice of any meeting by one or more members shall not invalidate the proceedings at that meeting.
 - (iii) Five members of the Society including any representative authorised under Rule 6 shall constitute a quorum at any meeting.
 - (iv) In case of difference of opinion amongst the members the opinion of the majority shall prevail.
 - (v) Each member of the Society, including the Chairman, shall have one vote and if there be an equality of votes on any question to be determined by the Society the Chairman or member presiding shall have an additional or casting vote.
 - (vi) Every meeting of the Society shall be presided over by the Chairman and, in his absence, by a member chosen by the members present, to preside on the occassion.
 - (vii) All the meetings of the Board of Governors shall also be deemed to be meetings of the Society.

BOARD OF GOVERNORS COMPOSITION POWERS, MEET-INGS ETC.

- 12. The general superintendence, direction and control and management of the affairs of the Society and its income and property shall be vested in the Board of Governors of the Society.
- 13. Every member of the Society shall ipso-facto be a member of the Board.
- 14. Should any member of the Board (other than the Chairman, the Expert in Catering Technology nominated by the Central Government and the Principal) be prevented from attending a meeting of the Board he shall be at liberty to appoint and authorise a representative to take his place at that meeting of the Board and such representative shall have all the rights, and privileges of a member of the Board including the right to vote at that meeting.
- 15. The Board shall function, nothwithstanding any vacancy therein and nothwithstanding any defect in the appointment or nomination of any of its members; and no act or proceeding of the Board shall be invalid merely be reason of the existence of any vacancy therein or of any defect in the appointment or nomination of any of its members.

- 16.(i) The Board may make and frame and from time to time repeal or alter bye-laws as to the management of the Society and the affiars thereof and as to the management of the Institute and the other Institutions of the Society and as to the duties of any officers, employees or servants of the Society and as to the conduct of the business of the Board or any Committee or Sub-Committee appointed by the Board or as to any of the matters of things within the powers or under the control of the Board provided that the same shall not be inco-nsistent with the Memorandum of Association or the Rules and Regulations of the Society. Without in any manner derogating from the generality of the foregoing powers, the Board may make, frame and from time to time alter and repeal bye-laws as to all or any of the following matters, namely:-
 - (a) the formation of Departments of teaching;
 - (b) the fees to be charged for courses of study in the Institute and for admission to the exami--nation for conferment of the awards;
 - (c) the Institution of fellowships, scholarships, exhibititions, loans, prizes and medals;
 - (d) the classification and method of appointment and the determination of the terms and conditions of teachers and other staff of the Instt.
 - (e) the constitution of pension and provident funds for the benefit of the officers, teachers and other staff of the Institute.
 - (f) the establishment and maintenance of halls and hostels:
 - (g) the conditions of residence of students of the Institute and the levying of fees for residence in the halls and hostels and of other charges; and
 - (h) other matters of relevance and importance in the administration of educational Institutions.
 - (ii) The Board may, be resolution, appoint such committees or sub-committees for such purposes and with such powers as the Board may think fit, the Board may co-opt such persons to these committees as it considers suitable.
 - (iii) The Board may, be resolution, delegate to committees, sub-committees or the Chairman such of its powers for the conduct of its business as it may deem fit subject to the condition that action taken by any committee or sub-committee or the Chairman under the powers delegated to them by this rule snall be reported for confirmation at the next meeting of the Board.
- (iv) The Board may pass such resolution or resolutions as it may deem fit on the annual report, the annual accounts and the financial estimates.

- 17. (i) Ordinarily, the Board shall meet once in every six months and fifteen days notice shall be given of each such meeting and a copy of the proceedings of such meeting shall be furnished to the Central Government as soon as possible, after the meeting; provided that the Chairman may, whenever he thinks fit, and shall on the written requision of not less than four members call a special meeting.
 - (ii) Five members of the Board, including any representative authorised under Rule 14 shall constitute a quorum at any meeting of the Board.
 - (iii) In case of difference of opinion amongst the members, the opinion of the majority shall prevail.
 - (iv) Each member of the Board, including the Chairman, shall have one vote and, if there shall be an equality of votes on any question to be determined by the Board, the Chairman or member presiding shall have an additional casting vote.
 - (v) Every meeting of the Board shall be presided over by the Chairman and, in his absence, by a member chosen by the members present, to preside on the occasion.
 - (vi) Any business which it may be necessary for the Board to perform, except such has may be placed before its meetings, may be carried out by circulation among all its members in India and any resolution so circulated and approved by a majority of the members signing shall be as effectual and binding as if such resolution had been passed at a meeting of the Board duly called and held, PROVIDED that at least five members of the Board have recorded their views on the resolution.

COMMITTEE 18. /(i) The following members of the Board shall COMPOSITION POWERS, constitute an Executive Committee:-

- Jammu and Kashmir to be specified by the State Government.
 - (b) Two of the representatives of the Central Govt. to be specified by the Central Government.
 - (c) The expert nominated by the Central Government on the Board, and
 - (d) The Principal.
 - (ii) The Principal shall act as Convener of the Executive Committee.
 - (iii) Should any of the specified representatives of Central Government be prevented from attending a meeting of the Executive Committee, he shall be at liberty to appoint and authorise an alternate for that meeting and such an alternate shall have all the rights and priveleges of a member of the Executive Committee, including the rights to vote at that meeting only.
- 19. It shall be the duty of the Executive Committee to see that the decisions taken by the Board are

- 20. The Executive Committee shall exercise all or any of the powers and functions of the Board subject to the general superintendence, direction and control of the Board.
- 21. The Executive Committee shall function, notwithstanding any vacancy therein or of any defect in the
 appointment or nomination of any and notwithstanding
 any defect in the appointment or nomination of any
 of its member; and no act or proceedings of the
 Executive Committee shall be invalid merely by
 reason of the existance of any of its members.
- 22. (i) The Executive Committee shall meet as often as necessary and at least once in three months and 10 days notice shall be given of each such meeting and a copy of the proceedings of such meeting shall be furnished to the Board of Governors and to the Central as soon as possible after the meeting, provided that convenor may, whenever he thinks fit, and shall, on the written requisition of not less than two members, call a special meeting.
 - (ii) Three members of the Executive Committee present in person shall constitute a quorum at any meeting of the Committee.
 - (iii) In case of difference of opinion amongst the members, the opinion of the majority shall prevail.
 - (iv) Each members of the Executive Committee, including the Chairman who will be elected at each meeting of the Committee, shall have one vote; and if there shall be an equality of votes on any question to be determined by the committee, the Chairman shall have an additional or casting vote.
 - (v) Any business which it may be necessary for the Executive Committee to perform, except such as may be placed before its meetings, may be carried out by circulation among all its members in India, and any resolution so circulated and approved by the majority of the members signing shall be as effectual and binding as if such resolution had been passed in a meeting of the committee duly called and held; PROVIDED that at least three members of the committee have recorded their views on the resolution.
- PRINCIPAL 23. There shall be a Principal of the Institute to be appointed by the Board with the prior approval of the Central Government in accordance with such qualifications and experience and methods of recruitment and under such terms and conditions of service, as the Board may determine.
 - (ii) The Principal shall be the Principal academic and Executive Officer of the Institute and shall be responsible for the proper adminstration of the Institute and for imparting of Instruction and the maintenance of discipline. All other staff of the Institute shall be subordinate to the Principal.
 - (iii) The Principal shall be the custodian of records the funds of the Institute and such other property of the Institute as the Board may commit to his charge.

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- (iv) The Principal, shall act as Secretary to the Society, the Board, the Executive Committee and other Committees of the Society or the Board.
- The Principal shall have other powers and shall perform such other duties as may be delegated to him by the Board.
- (vi) The Principal shall have the powers to redelegate his powers to any of his subordinates with the apporval of the Board.
- (vii) In the event of the occurence of any vacancy in the office of the Principal or if the Principal is unable to discharge his functions owing to absence, illness or any other cause, it shall be open to the Board to authorise any person to excercise such powers, functions and duties of the Principal as the Board may deem fit.

BUDGET ACCOUNTS. AUDIT & REPORTS.

- 24. (i) Within five months of the closing of the previous financial year the Society shall submit to the Central Government for their approval Budget estimates for the ensuing year, alongwith a report on the working of the Institute and audited accounts, showing the income and expenditure for the previous year, provided that the budget estimates for the first year will be submitted in accordance with such instructions as the Central Government may issue in this regard.
 - (1i) The Central Government may after scrutiny of budget estimates, the statement of accounts and the report referred to in sub-rules (i) of this rule, refer them back to the Society with comments and the Society shall comply with such comments or otherwise explain the matter to the satisfication of the Central Govt.
 - (iii) The Society shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such from as may be prescribed by the Central Government.
 - (iv) The Society shall have the accounts of the Society audited in such manner as the Central Government may direct and to forward annualy to the Central Government the accounts duly certified by the auditors together with the audit report thereon.
- Principal sub-committees as it may deem fit. th Sn(v) The Society may constitute such committees or
- The Society may delegate all or any of its powers Executive Committee or to Institute of the Board of Governors of the Institute or to the Executive Committee or to any of the committee committees constituted by Executive Committee or to any of the committee or sub-committees constituted by the Society or the Board, or to any one or more members of its bodies or its officers.

SOCIETY TO BE SUED IN 25. For the purpose of Section 6 of the Societies Registration Act, 1860 (XXI of 1860), the person in whose name THE NAME OF the Society may sue or be sued shall be the Secretary SOCIETY. of the Society.

> 26. All contracts deeds and other instruments for and on behalf of the Society and the members of the Board shall be executed by the Dr



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27. The Society may be dissolved in accordance with the provisions of Sections 13 and 14 of the Societies Registration Act (XXI of 1860) after obtaining the previous consent of the Central Government.

ALTERATION ACT. OF PURPOSES AND OF RULES.

- 28. (i) Subject to the prior approval of the Central Government the Society may alter, extend or obridge any purpose or purposes for which it is established in the manner laid down in the Societies Registration Act (XIII of 1860).
- 29. These Rules may be altered with the consent of the Central Government by a resolution passed by a majority of two-thirds of the members present at any meeting of the Society which shall have been duly convened for the purpose.

Certified that the above is correct copy of the rules of the society.

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SECRETARY
Institute of Hotel Management
Srinagar (Society)

निहींच श्रीचास्तव/Nicheeth Srivastava प्राचन्त्र/Principal प्राचन्त्र/Principal अस्त्र प्राचन संस्थान/Institute of Hotel Management प्राचन संस्थान/Institute of Hotel Management प्राचनार, श्रीनगर-190008/Rajbagh, Srinagar-190008

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